



Department of Strategic Partnerships & Innovation

The Department of Strategic Partnerships & Innovation seeks to provide schools with the best support possible. As a result, this document has been created to support principals and their school improvement partners as they craft and submit School Support Requests. We welcome the opportunity to meet with principals and/or their teams to further understand requests before assigning staff to providing support, however completing this form prior to meeting will yield better customized, coordinated, and time-sensitive support to schools

Potential Format for Support Requests:

The following are the key pieces of information our team would appreciate as we determine who to assign:

To (1. goal / desired outcome), we are requesting (2. type of support) for (3. individual, role -or- team) in the area of (4. content).

1. Goal / desired outcome	School-specific quarterly target
2. Type of support	Presentation Facilitation Coaching Consultation Collaboration
3. Who (person directly supported)	Individual and Role* Team
4. Content	<p>School-Community Partnerships: (Dept. Manager: Jessica Hankey)</p> <ul style="list-style-type: none"> ● MOA development (alignment, outcomes, roles, etc.) ● Relevant policies and procedures ● Program development ● Best practices and continuous improvement ● Resources and referrals (community, Central Office, schools) ● Asset mapping ● Problem solving strategies and troubleshooting ● Strategic planning <p>Academic Tutoring: (Dept. Manager: Laura Whitmore)</p> <ul style="list-style-type: none"> ● Relevant policies and procedures ● Program development ● Best practices and continuous improvement ● Resources and referrals (community, Central Office, schools) ● Training via Tutoring Network (organization and volunteers) ● Problem-solving strategies and troubleshooting ● Strategic planning <p>Out-of-School Time/Afterschool Programs: (Dept. Manager: Jennifer Lord) <i>Note: Support requests specific to MSCR programming will be referred to Lucy Chaffin.</i></p> <ul style="list-style-type: none"> ● Relevant policies and procedures ● Program development ● Best practices and continuous improvement ● Family engagement and awareness ● Resources and referrals (community, Central Office, schools)

	<ul style="list-style-type: none"> ● Asset mapping ● Strategic planning
	<p>Volunteer Programs: (Dept. Manager: Laura Whitmore)</p> <ul style="list-style-type: none"> ● Relevant policies and procedures ● Program development ● Best practices and continuous improvement ● Family engagement and awareness ● Resources and referrals (community, Central Office schools) ● Problem-solving strategies and troubleshooting ● Strategic planning
	<p>Grants and Fundraising: (Dept. Manager: Marcie Pfeifer-Soderbloom)</p> <ul style="list-style-type: none"> ● Large-scale grant development (greater than \$50K, supports specific fundraising priorities) ● Small-scale grant support (advising, editing, facilitation of internal review) ● Resources and referrals (funding and training opportunities, etc.) ● Relevant policies and procedures

Examples:

- **SCHOOL-COMMUNITY PARTNERSHIPS:** To create a plan for developing various partnerships to support our SIP, we are requesting consultation for the SBLT in the area of strategic planning.
- **TUTORING:** To establish a school-based tutoring program aimed at developing 4K student skills in navigating school environment, we are requesting consultation for school principal, IRT, 4K teacher and community partner in the area of program development.
- **OST PROGRAMS:** To improve students' access to out-of-school time programming, we are requesting training for families/PTO in the area of family engagement and awareness.
- **VOLUNTEER PROGRAMS:** To create a parent/family volunteer program, we are requesting consultation for school principal in the area of relevant policies and procedures AND program development.
- **GRANTS/FUNDRAISING:** To improve family engagement by obtaining funds for translation equipment, we are requesting consultation for school principal, parent liaison and BRS in the area of resources and referrals.

Staff by "Focus Area"

Focus Area	Staff
Systems and Resources for School-Community Partnerships	Jessica Hankey, Strategic Partnerships & Innovation Director Krystal Gartley, Programs Assistant-Senior
Systems and Resources for Academic Tutoring	Laura Whitmore, Community Partnerships Coordinator
Systems and Resources for Out-of-School-Time Programming	Jennifer Lord, Madison Out-of-School Time Coordinator (City of Madison/MMSD)
Resources for Volunteer Programs	Laura Whitmore, Community Partnerships Coordinator
Systems and Resources for Grants and Fundraising	Marcie Pfeifer-Soderbloom, Grants and Fund Development Coordinator